



Developing Agency Partnerships With an Emphasis on Parent Education

Presenters:

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Agenda

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Program Components
and Data

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Identification and
Linkage

3

Developing Agency
Partnerships

- Case Management
- Parent Education

4

Demonstration of
Resources

5

Questions and
Feedback Forms



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AUSD Homeless Education Program

- Homeless Liaison: District Licensed Mental Health Counselor
- School Site Liaisons: School Community Coordinators
- Multidisciplinary Team (MDT) Collaboration
 - Counselors
 - Administrators
 - Teachers
 - Community Agencies



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Best Practices

Increased Identification

- At the time of enrollment
- Expertise of school community coordinators and technology department

Professional Development

- Yearly training
 - Enrollment and identification
 - Focus on connecting families with resources

Expanding Collaboration and Coordination

- Collaboration with district Food and Nutrition Services and the Teacher's Association
- Coordination with external agencies



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Best Practices

Increased Educational Outcomes



- Instant access to attendance and grades for families
- Student Information System
 - Calculates graduation credits
 - Meeting state graduation requirements



Identifying Evidence Informed Strategies



- Addressing inequities in the system
- Providing stability through partner agencies

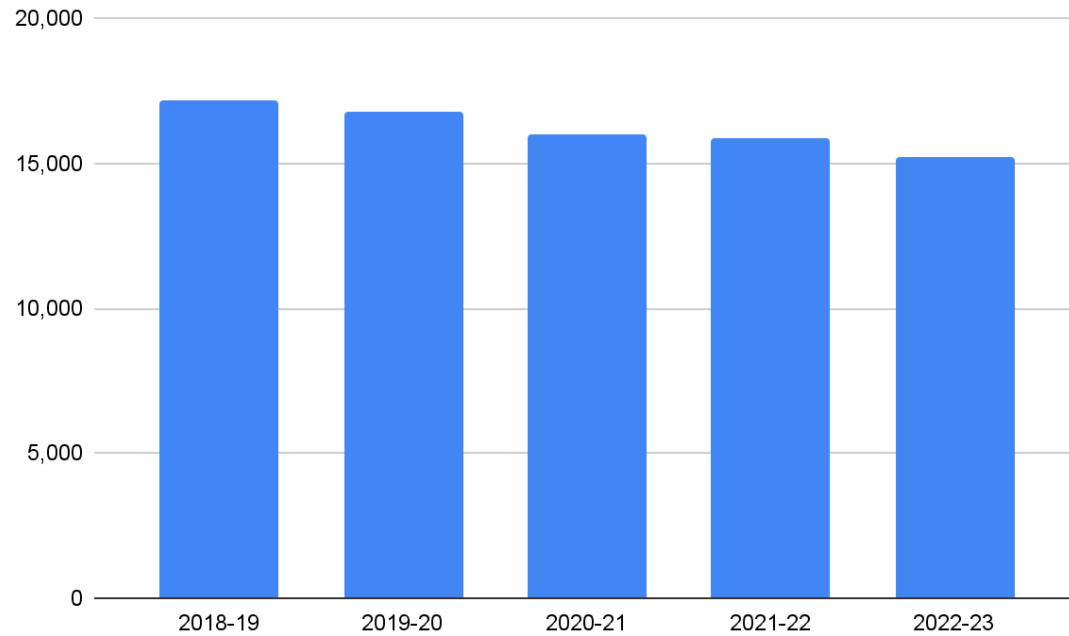
Addressing Housing Needs



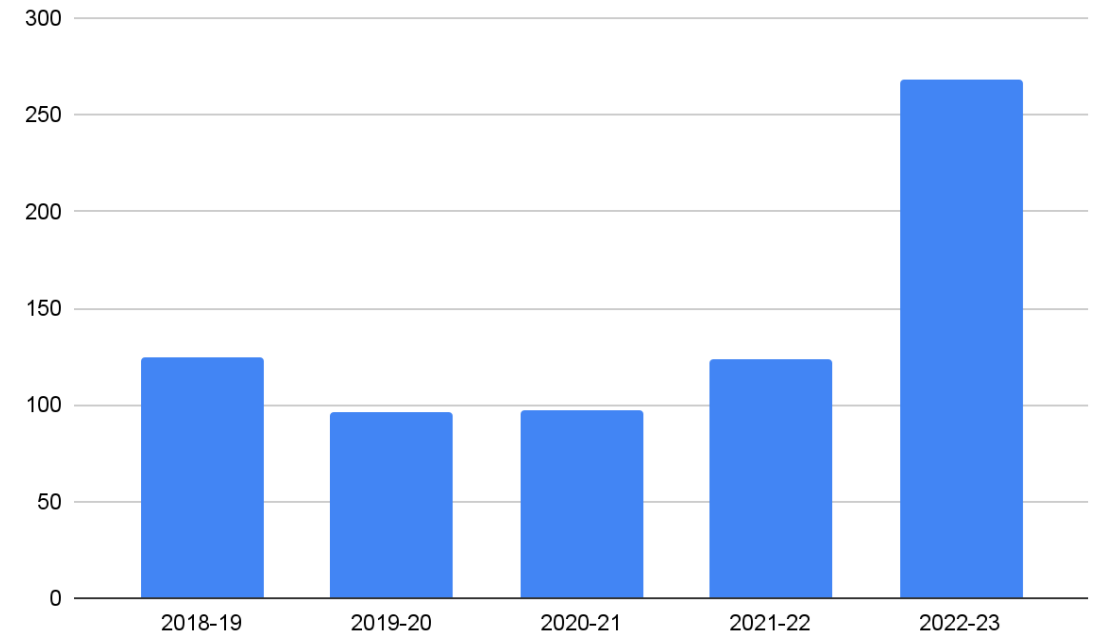
- Stability through agency partnerships
- Securing stable housing
- Transportation options

Data

District Enrollment



HOPE Student Enrollment



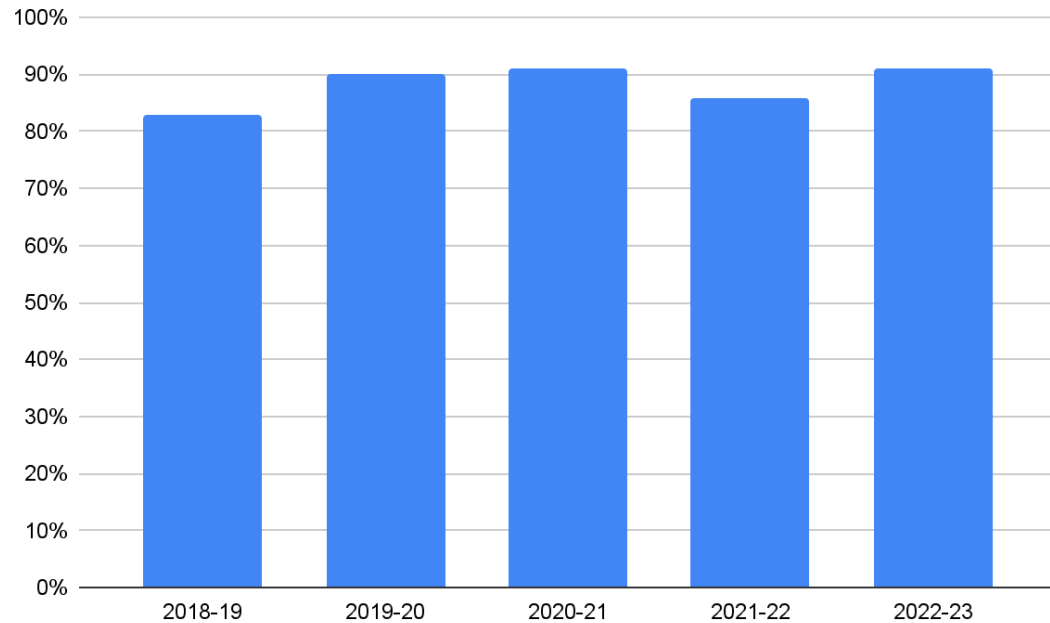
Source: Student Information System and EdData



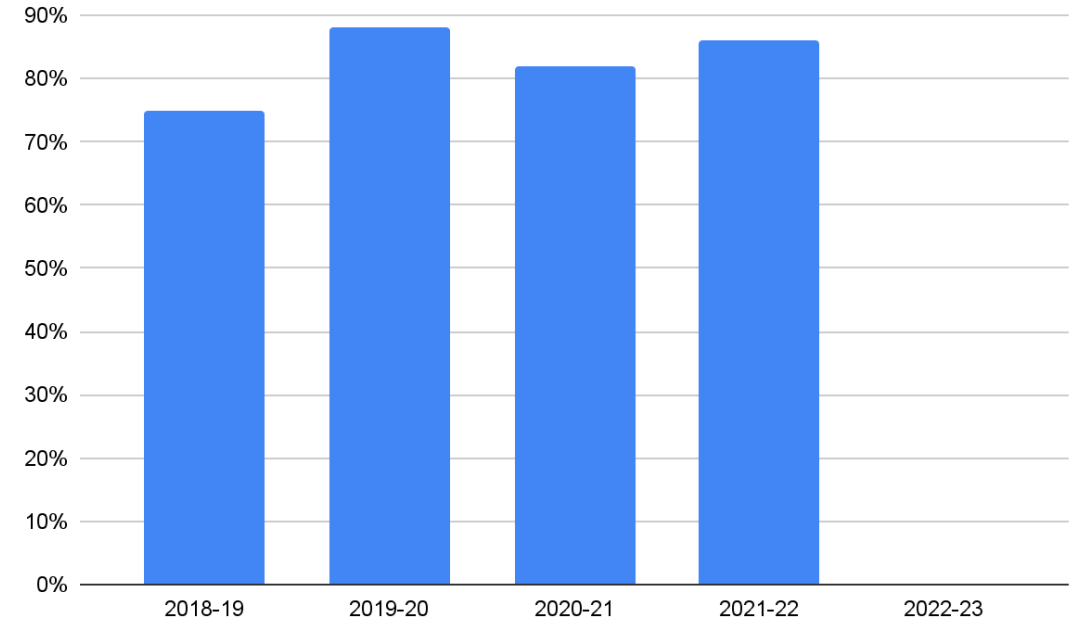
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Data

Attendance Rates (HOPE Student Population)



Graduation Rates (HOPE Student Population)



Source: Student Information System and EdData



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Developing and Advancing Agency Partnerships

- Value in partnership
- The need for a collaborative partnership



Community Partners

Catalyst San Gabriel Valley
Tzu Chi Foundation
Anthem BlueCross
Foothill, Pacific Clinics
Public Transit- LACMTA
Boys & Girls Club
YMCA
Operation School Bell
HopSkipDrive

School on Wheels
Baby2Baby
Teacher's Association
County Office
Local Police
Local Fire
MPFD
PTA

“Alone we can do so little; together we can do so much.”

Helen Keller



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What is your process for identifying homeless families in need?

What agency partnerships have you already established or would like to?



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Identification and Linkage

Online Enrollment

- Universal Student Housing Questionnaire (est. 2018)
- Electronic & Paper Formats
- Translated

Family Outreach and Follow-up

- Direct contact (phone, email, in-person)
- Information provided (SHQ, brochure, website)
- Needs Assessment
- Linkage



School Employee Name: _____ Today's Date: _____ School: _____



Student Housing Questionnaire/Affidavit

This form is intended to address the McKinney Vento Act 42. USC. 11435. Please complete the following questions regarding your student's housing in order to help determine any services your student may be eligible to receive and documents necessary to enroll your child quickly.

Student's Name: _____ ID# _____ DOB: _____ Grade: _____

Street Address: _____

Mailing Address (if different): _____

Parent/Guardian Name: _____ Contact Number: _____ Primary Language: _____

The student lives with: 1 parent 1 parent & another adult an adult that is not the parent/guardian
 2 parents a relative alone with no adults

Are we able to contact both parents? _____ If no, why not? _____

1) Please identify the student's current living arrangements by checking only **ONE (1)** box that best describes the nighttime residence (i.e. "where did the student sleep last night?"):

- Temporarily Doubled up:** Sharing the housing (i.e. house, apartment, condominium, etc.) of another person due to economic hardship and/or a similar reason (i.e.: loss of job, eviction, natural disaster, etc.) – **CODE: 120**
- Temporary Shelter:** Domestic violence, emergency, transitional, church, or motel paid by a third party (i.e. DPSS or other organization) – **CODE: 100**
 - Name of Shelter:** _____
- Hotel/Motel:** Living in what is not an emergency or transitional shelter and involves self-payment due to the lack of adequate alternative accommodations – **CODE: 110**
 - Name of Motel/Hotel:** _____
- Other:** Car, trailer park, campground, park, public places, abandoned building, garage, street, etc., **OR** an inadequate living space not suitable for living – **CODE: 130**
 - Specify Location or Reason for Inadequacy:** _____
- NONE OF THE ABOVE APPLY:** We live in a fixed, regular, and adequate housing. No further information required at this time.



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2) Sibling(s) Information (one affidavit for each currently enrolled AUSD student):

Include siblings in the 0-5 age group or in another school district

Name:	DOB:	Grade:	School:
Name:	DOB:	Grade:	School:
Name:	DOB:	Grade:	School:

3) Program Consent for Services (Optional) :

Alhambra Unified School District, Student Support Services (AUSD-SSS) has partnered with Catalyst SGV to provide case management support for families that qualify for services under the McKinney-Vento Assistance Act., on a referral basis. Your signature gives consent to AUSD to provide relevant and necessary information to these agencies to contact you to provide case management and supportive services related to housing stability.

Yes, I Consent (signature) _____ (BSCC to complete online screening) No, I Decline: _____

4) Services to Consider: Clothing/Uniform Transportation School Supplies After School/Child Care Counseling Free Lunch
Hygiene Supplies Food

School Employee Name: _____ Today's Date: _____ School: _____

Your child or children have the right to:

- Immediate enrollment in the school they last attended (school of origin) or the local school where you are currently staying, even if you do not have all the documents normally required at the time of enrollment.
- Continue to attend their school of origin, if requested by you and it is in the best interest.
- Receive transportation to and from their school of origin, the same special programs and services, if needed, as provided to all other children, including free meals and Title I.
- Receive the full protections and services provided under all federal and state laws, as it relates to children, youth, and their families experiencing homelessness.

By signing below, I declare under penalty of the laws in the State of California that the foregoing is true and correct. In addition, I understand that the District reserves the right to verify the above listed residence information.

Signature of Parent/Legal Guardian/Caregiver

Date

Relationship to the Student

If you have any questions about this information, please contact your Bilingual School Community Coordinator:
[Insert Name, phone, email]

or HOPE Counselor:
Vanessa Sandoval, 626-943-3410
sandoval_vanessa@ausd.us



SchoolHouse
Connection

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OUR COMMITMENT

To best serve our families experiencing housing insecurities, Alhambra Unified School District strives to provide a program developed with kindness, respect and understanding. "A Reason to Hope," offers families an opportunity for long and/or short term solutions that includes – but is not limited to – housing referrals, food resources, and school or hygiene supplies. AUSD is committed to the welfare of our students and families in need.



PARENT RESPONSIBILITIES

- Send your children to school every day and on-time
- Give your input on what you think is best for your child
- Notify the school when you are moving
- Communicate with your child's teacher
- Attend parent/teacher conferences
- Provide current school records including immunizations, check-out grades, IEPs, etc.
- Request resources as needed (transportation, food, counseling, tutoring, etc.)

"A REASON TO HOPE" OFFERS

- A School Community Coordinator (SCC) at your school site to guide you through the process
- Access to free and reduced lunch
- Transportation assistance to remain at your school of origin
- Special education programs, especially if your child has received services in the past
- Gifted or talented programs
- Preschool programs
- After-school programs
- Tutoring programs
- Clothing, backpack, school supplies, or other educational resources
- Case management services
- Referrals to community agencies

HOW DO I BEGIN?

- Enroll your children in school promptly
- Ask for the School Community Coordinator (SCC) at your school site
- Complete Student Housing Questionnaire (SHQ)/Affidavit

CONTACT

HOPE Counselor
Alhambra Unified School District
1515 W. Mission Rd Alhambra, CA 91803
626-943-3410
Email: hope@ausd.us
[AUSD HOPE Website](#)



A REASON TO HOPE



ALHAMBRA UNIFIED
SCHOOL DISTRICT
HOMELESS EDUCATION PROGRAM



A program designed with care and understanding for families experiencing homelessness.



FREQUENTLY ASKED QUESTIONS

WHICH SCHOOL CAN MY CHILD ATTEND?

Our HOPE students have a choice between school of origin or school of residence: The school of origin is the school the student last attended when permanently housed, the most recent school attended, or any school that the student attended within the past 15 months; or The school of residence is the school in the attendance area where the student is temporarily living

DO YOU NEED A PERMANENT ADDRESS TO ATTEND SCHOOL?

No! A permanent address is not needed in order for your children to enroll and attend school.

CAN AN UNACCOMPANIED YOUTH ENROLL IN SCHOOL WITHOUT A PARENT?

Yes! Every school district has a homeless liaison whose duties include assisting in the enrollment and educational placement process of unaccompanied homeless youth, considering the youth's wishes and providing notice to the youth of their right to appeal.

IS THERE ANY REASON TO DELAY THE ENROLLMENT OF A HOMELESS CHILD?

No! Lack of school records or immunizations CANNOT prevent a homeless student from enrolling in the new school. It is the responsibility of the new school to request health and academic records from the previous school in a timely manner and to refer parents to free health clinics for any required immunizations.

HOW WILL MY CHILD GET TO SCHOOL?

If you are temporarily living outside the attendance area of the school of origin, then you have a right to transportation services to and from the school of origin. If you are temporarily living within the attendance area of the school of attendance, then you are entitled to the same transportation services as permanently housed students.

WHAT IF THE SCHOOL DISPUTES THE ENROLLMENT? DOES MY CHILD HAVE TO STAY OUT OF SCHOOL UNTIL A DECISION IS MADE?

No! If a dispute arises over school selection or enrollment, the student must be immediately admitted/readmitted to the school in which enrollment is sought until the dispute is resolved. If a parent does not agree with the resolution, the parent must be given a written explanation of the school's decision on the dispute, including the right to appeal.

HOW LONG DOES THE PROCESS TAKE?

The law requires every school district to have a prompt dispute resolution process. That process, the steps and timeline, must be clearly spelled out and available to parents.



WHO IS CONSIDERED HOMELESS?

MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

As defined in the McKinney-Vento Homeless Assistance Act (Section 725), children and youth experiencing homelessness:

- lack a fixed, regular, and adequate nighttime residence;
- live in an abandoned building, parked car, or other facility not meant for human habitation;
- are abandoned in hospitals;
- are placed by the state in an emergency shelter;
- share housing with another family due to loss of housing or economic hardship;
- live in a motel or hotel;
- live in emergency or transitional shelters;
- live in a trailer park or campsite with their family; or
- are migratory children or unaccompanied youth that qualify as homeless because they are living in circumstances described above.

Identification and Linkage

Linkage to Case Management

- Consent for linkage on the SHQ/Affidavit
- Screening Tool
- Case management spreadsheet
- Weekly coordination of services



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HOPE Screening Assessment Tool

(one screening per household please)

Date of Screening: _____

Conducted by: _____ School Site: _____

Contact Information:

Home Language: _____ Total # of family members in household: _____

Student Info:

1.) Name _____ Grade: _____ DOB _____

Ethnicity _____ Student ID# _____ School Site: _____

2.) Name _____ Grade: _____ DOB _____

Ethnicity _____ Student ID# _____ School Site: _____

3.) Name _____ Grade: _____ DOB _____



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HOPE Screening Assessment Tool

(one screening per household please)

Housing Information:

Current Housing Situation:

Street

Car

Shelter

Motel (paid by 3rd party)

Motel (paid by self/friends/family)

Shed/Barn/Not suitable for human living

Garage

Couch Surfing

Inadequate

Double

Check All That Apply to Household:

No Kitchen Access

No Plumbing

No Climate Control

Open to Elements (exposed to outside weather)

Feel Unsafe

Uncertain/Unstable

1. Have you been in this situation for more than a year or had 4 similar episodes in the last 3 years? Yes No

2. Do you think you're at risk of losing your housing in the next 60 days? Yes No

If, yes, can you please share with us why you believe that could happen:

3. Have you ever or are you currently receiving services from a shelter/housing program? Yes No

If so, please provide name of program, location and case manager's name, if possible:

Also Included:

Family Information
Health Information
Financial Information
Comment Box



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Case Management Spreadsheet

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD
1	Last, First	Gen	Gr	ID	School	Siblings	SHQ	Tag	CALPADS	SPED	BID	Caregiver	Caregiver email	Student emails	MDT Contact Info	Notes Template	Living Situation	FRL	Transportation	AB1806/216	Clothes	After School	Sch Supplies	Hyg Supplies	Shoes	OSB	GTS	Food	CSGV	
2	Parker, Peter	M	2	1234567	Repetto	S1	Y	Y	N	6.17.2	Mary Parker	Caregiver@gmail.com	1234567@students.ausd.us	Mickey Mouse, CSW	Template			1	1	1	0	0	1	0	1	1	0	0	declined	
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Customized Case Management

Screen and Assess Clients



- District screens clients before referring
- Catalyst assesses the needs of clients
- Services are differentiated from district



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The Agreement



- Client's commitment and responsibility
- Catalyst's role and customized services



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Holistic Approach

- Catalyst helps beyond addressing housing
- Peer Mentorship Program for parents
- Journeying with a Family



Seamless Services

- Catalyst meets regularly with partners
- Work together towards client goals
- With consent, information is shared



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Warm Hand-Off

- Referrals are researched and vetted
- Clients are linked to referrals



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Developing Partner Relationships

Asset Mapping

- Looking for existing resources
- Utilizing, nurturing, and cultivating relationships



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Finding the Right Fit

- Working collaboratively with agencies
- Sharing our intentions and services
- Providing onramps to creating relationships



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Building Relationships

- Communicate regularly
- Share resources
- Be present and consistent



Parent Workshops

Assess Needs For Topics

- Analyze trends of client needs
- Ask for client input
- Get feedback via evaluation forms



Decrease Barriers For Attendance

- Dinner is provided
- Childcare is provided
- Translation is provided
- Whole family is invited



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Increase Community Support

- Clients can make connections
- Clients can share their story
- Clients can feel supported



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Collaborate With Local Partners

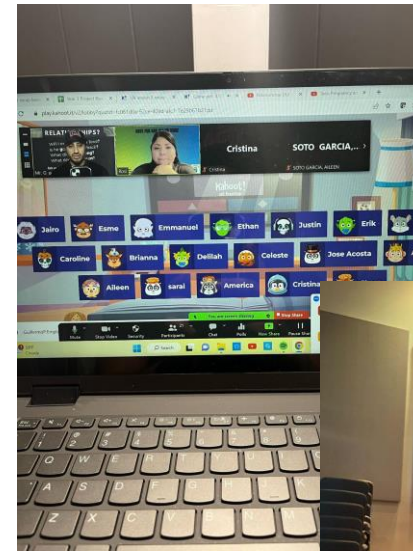
- Venue is located in the community
- Dinner is donated
- Speakers serve in the area
- Community volunteers also attend
- Invite involvement from school staff



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Evolution of Workshops

- Provide education to families
- Increase social capital and support
- An opportunity for community involvement
- Post Covid pivot to online groups
- Recorded speaker series



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McKinney-Vento



ALHAMBRA UNIFIED SCHOOL DISTRICT
HOMELESS EDUCATION PROGRAM

Parent Education Library

Fair Housing Overview

Speaker: Elana Eden
Housing Rights Center
[Facilitator Guide](#)



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Thank You

Contact:

Vanessa Sandoval
Licensed Mental Health Counselor
(626) 943-3410
hope@ausd.us

Feedback Form



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